

# Central Christian School

## Monthly Tuition Payment Plan

### 2010- 2011

*Bill Payer's Information*

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_

*Student's Information*

Name \_\_\_\_\_ Name \_\_\_\_\_  
 Name \_\_\_\_\_ Name \_\_\_\_\_

*Determine Your Plan Amount*

<b>A. Total Tuition &amp; Fees</b>	\$ _____	<b>Please include the \$40.00 monthly Plan enrollment fee with your first monthly Payment.</b>
<b>B. Tuition Assistance</b>	\$ _____	
<b>C. Discounts</b>	\$ _____	
	= _____	
<b>D. Total Plan Amount (A-B-C=D)</b>	\$ _____	
<b>E. YOUR MONTHLY Payment Will Be:</b>		
Total Plan		
Amount • ÷ 12, 11, 10, 9 or 8 = \$ _____		

**Monthly Payment Policies**

1. There is a \$40.00 (non-refundable) yearly family enrollment fee to participate in the monthly payment plan.
2. Monthly payments may be made on either a 12, 11, 10, 9 or 8 month plan. The first payment for the 12-month plan is due May 1<sup>st</sup> and the last payment is due on April 1<sup>st</sup>. **Student fees are due in full on registration day if they are not included in the monthly payment plan.**
3. All monthly payments are due in the school office on the 1<sup>st</sup> of the month and delinquent after the 10<sup>th</sup> of each month. A late fee of \$20.00 will be assessed for payments received after the 10<sup>th</sup>. Payments also may be automatically withdrawn from your checking or savings account on the 1<sup>st</sup> of each month. Automatic Withdrawal Forms are available in the school office and need to be submitted 30 days in advance of the first withdrawal.
4. If a monthly tuition account becomes three months delinquent, parents will be expected to withdraw their child(ren) from Central. The account will be sent to the school's collection agency.
5. Student records and report cards will not be released when there is an outstanding balance on their account.

*I have read and understand all the monthly payment policies. I understand that my student's records and report cards will not be released if we are delinquent in paying our monthly payments.*

\_\_\_\_\_ / /  
 (Bill Payer's Signature) (Date)